

Appendix 1 - Equality Analysis Screening Form

Please note; The Equality Analysis Policy and Equality Analysis Guidance can be found on InTouch on the policies page

Name of Service area, Directorate/Department i.e. substance misuse, corporate, finance etc.	Nursing and Governance/Physical Healthcare			
Name of responsible person and job title	Karen E Blakemore, Lead Nurse Physical Health			
Name of working party, to include any other individuals, agencies or groups involved in this analysis				
Policy (document/service) name	Head Injury Protocol Adults and Children (CLIN-0097-v1)			
Is the area being assessed a...	Policy/Strategy		Service/Business plan	Project
	Procedure/Guidance			Code of practice
	Other – Protocol			
Geographical area covered	Trust wide			
Aims and objectives	<p>To standardise practice for all clinical staff for the management of head injuries and/or suspected head injuries in adults and children.</p> <p>To ensure that patients with a head injury or a suspected head injury receive safe, effective and appropriate care that is supported by current national guidance and best practice.</p> <p>To reduce the clinical risk(s) associated with inappropriately managed head injuries and/or suspected head injuries.</p>			
Start date of Equality Analysis Screening (This is the date you are asked to write or review the document/service etc.)	08/03/19			
End date of Equality Analysis Screening (This is when you have completed the equality	20/03/19			

analysis and it is ready to go to EMT to be approved)

You must contact the EDHR team if you identify a negative impact. Please ring Sarah Jay on 0191 3336267/3046

1. Who does the Policy, Service, Function, Strategy, Code of practice, Guidance, Project or Business plan benefit?

The Protocol benefits service users by standardising the processes/interventions required by staff for the management of a head injury and/or suspected head injury. The information contained within the Protocol is also aimed at reducing the clinical risk(s) associated with inappropriately managing head injuries and/or suspected head injuries. Similarly, the information within the Protocol will help facilitate early detection and timely management of any clinical deterioration of patients with a head injury and/or a suspected head injury and will ensure that patients receive safe, effective and appropriate interventions that are supported by current national guidance and best practice.

2. Will the Policy, Service, Function, Strategy, Code of practice, Guidance, Project or Business plan impact negatively on any of the protected characteristic groups below?

Race (including Gypsy and Traveller)	No	Disability (includes physical, learning, mental health, sensory and medical disabilities)	No	Sex (Men, women and gender neutral etc.)	No
Gender reassignment (Transgender and gender identity)	No	Sexual Orientation (Lesbian, Gay, Bisexual and Heterosexual etc.)	No	Age (includes, young people, older people – people of all ages)	No
Religion or Belief (includes faith groups, atheism and philosophical belief's)	No	Pregnancy and Maternity (includes pregnancy, women who are breastfeeding and women on maternity leave)	No	Marriage and Civil Partnership (includes opposite and same sex couples who are married or civil partners)	No

No – The Protocol will not impact negatively on any of the protected characteristic groups.

The positive impacts of the Protocol are: Patients who have sustained a head injury or where there is suspicion that a head injury has been sustained receive safe, effective and appropriate care that is supported by current national guidance and best practice.

<p>3. Have you considered other sources of information such as; legislation, codes of practice, best practice, nice guidelines, CQC reports or feedback etc.? If 'No', why not?</p>	<p>Yes</p>	<p>√</p>	<p>No</p>	
<p>Sources of Information may include:</p> <ul style="list-style-type: none"> • Feedback from equality bodies, Care Quality Commission, Equality and Human Rights Commission, etc. • Investigation findings • Trust Strategic Direction • Data collection/analysis • National Guidance/Reports 	<ul style="list-style-type: none"> • Staff grievances • Media • Community Consultation/Consultation Groups • Internal Consultation • Research • Other (Please state below) 			
<p>4. Have you engaged or consulted with service users, carers, staff and other stakeholders including people from the following protected groups?: Race, Disability, Gender, Gender reassignment (Trans), Sexual Orientation (LGB), Religion or Belief, Age, Pregnancy and Maternity or Marriage and Civil Partnership</p>				
<p>No – Given that this Trust guideline has been produced in accordance with the Head Injury: Assessment and Early Management Clinical Guideline 176 (National Institute for Health and Care Excellence (NICE), 2014, updated 2017), there has been no consultation with service users/stakeholders in terms of the document. The said Protocol is therefore a standardised approach that enables clinical staff working within TEWV NHS Foundation Trust to adhere to national, recommended best practice and guidance.</p>				
<p>5. As part of this equality analysis have any training needs/service needs been identified?</p>				
<p>No</p>	<p>There are no specific training needs identified for this specific protocol. However, some of the required interventions within the protocol may be cross-referenced as training needs specific to other procedures, guidelines and/or policies.</p>			

A training need has been identified for;					
Trust staff	Please see Q5	Service users	Yes/No	Contractors or other outside agencies	Yes/No
Make sure that you have checked the information and that you are comfortable that additional evidence can provided if you are required to do so					
The completed EA has been signed off by: You the Policy owner/manager: Type name: Karen E Blakemore					Date: 04/04/2019
Your reporting (line) manager: Type name: Angela Ridley					Date: 04/04/2019
If you need further advice or information on equality analysis, the EDHR team host surgeries to support you in this process, to book on and find out more please call: 0191 3336267/3046					